



# **MONTANA NURSERY & LANDSCAPE ASSOCIATION**

## **Scholarship Program**

### **Instructions & Application Forms**

#### **Award Categories**

##### **College/University Study**

Scholarships will be considered for vo-tech, community college, and university courses of study in horticultural-related fields.

##### **Short Course Study**

Scholarships will be considered for short courses offered to those in the horticultural industry. Short courses may include, but are not limited to, the following: industry conferences and conventions, certification preparation courses, master gardener programs, and other relevant classes or programs offered by federal, state, or local government agencies. Funds in this award category may be requested for registration fees/tuition, books and/or required materials, and related travel expenses. Application must be made before course work begins or before course work is completed. Applications for courses already completed will not be considered.



## General Scholarship Application Instructions

The Montana Nursery & Landscape Association (MNLA) offers one-year horticultural education scholarships to students each spring. Scholarship winners are announced late May and award checks are issued in July. The amount of the award is based upon the applicant's need, the extent to which the field of study corresponds to the Association's focus and interest, and the availability of Association scholarship funds.

### Purpose

It is MNLA's intention to strengthen the Montana nursery and landscape industry by supporting the education of its members and their families and employees.

### Eligibility

Applicants must be either an MNLA Active (Montana residents only) member or a family member or employee of an Active member company. The educational program must be in a horticulture-related field, such as: horticulture, floriculture, landscape design, landscape architecture, botany, plant pathology, and forestry.

Applications in the College/University Study award category must be Junior, Seniors or Graduate students. Applications may be made by Sophomores for grants to be awarded for their Junior year.

Applications in the Short Course Study category must be actively engaged (working) in horticulture or a related field.

### Notification

All applicants are notified of the Board's scholarship decisions before the end of December. Award checks are issued to scholarship recipients at the Montana Green Expo in January.

### Mail Scholarship applications to:

Scholarship Program  
Montana Nursery & Landscape Association  
P.O. Box 215  
Park City, MT 59063-0215  
(406) 755-3039

### Deadline: must be postmarked by October 1<sup>st</sup>

*If October 1 falls on a Sunday, the following Monday is the postmark deadline.*

### Application checklist

#### College/University Study Category

- 1. Application form – Must be typed and must be complete
- 2. Financial Aid Form – Must be complete, with all questions answered, and signed by both student and Financial Aid Officer.
- 3. Academic Transcript – Complete official transcript of grades is required. Emphasis is placed on the strength of courses related to the student's major in horticulture or an allied field. 2.5 GPA is required.
- 4. Two letters of recommendation which discuss scholastic ability, personal character, and work-related experience of applicant. No more than two letters will be considered, one type written page maximum each.
- 5. Letter from applicant – Discuss goals, background, financial need, personal commitment to career choice. Limited to two type written pages. No additional pages or other materials will be considered.
- 6. List of extra-curricular activities/community activities/ honors received – This information should be submitted on a separate sheet of paper, not included within the body of applicant's letter.

#### Short Course Study Category

- 1. **Letter of application**– Must be type written (3 pages maximum) and include the following:
  - a. Course information - a summary of the course the applicant wishes to attend, dates and location of course, and potential benefit of course;
  - b. Applicant's current work/study in horticulture – a summary of your current job or course of study in the horticultural field, and any specialty horticulture interests;
  - c. MNLA involvement – brief summary or involvement with the Association or past participation in MNLA events;
  - d. Identification of MNLA member sponsor – statement regarding relationship to an MNLA member firm, such as “daughter of owner of member nursery, XYZ Nursery & Landscaping” or “employee of member nursery, XYZ Nursery”.
  - e. Course budget – brief itemization of amount and purpose of scholarship funds being requested. You may request whole or partial funding.
- 2. **Letter of support from MNLA member sponsor.** This letter can be from the owner, manager, or other managing personnel employed by a member firm.
- 3. **Copy of course promotional materials** – this may include the conference brochure, flyer, or other promotional material that completely describes the course content, identifies speakers, course sponsor, and cost.
- 4. **Confirmation of registration** - if you have already registered for the course, please provide a copy of your confirmation. If you have not yet registered, your scholarship award is contingent upon proof of registration and funds may not actually be issued until registration can be confirmed.



# Scholarship Application Form for College/University Study Category

## 1. Biographical Information

Name (First, MI, Last): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Permanent Address \_\_\_\_\_ School Address (if available) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-mail Address: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Gender:  Female  Male Number of Dependents \_\_\_\_\_

## 2. School Information

College/University: \_\_\_\_\_

Department in which Enrolled: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Year in School: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

School previously attended: \_\_\_\_\_ Dates of Attendance: \_\_\_\_\_

When do you expect to graduate? \_\_\_\_\_ Degree: \_\_\_\_\_

Occupational objective after graduation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name & Address of Financial Aid Officer: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Financial Aid Office Phone Number: \_\_\_\_\_

## 3. Signature

I certify that the above information is true and correct to the best of my knowledge.

Student signature \_\_\_\_\_ Date \_\_\_\_\_

